

**Town of Stow
Capital Planning Committee
Meeting Minutes
October 3, 2013**

7:45 PM: Call to Order

- After a duly published notice, the Capital Planning Committee convened in the Warren Room at the Town Building and the meeting was called to order.
- Committee members in attendance: Ross Perry, Charles Kern, Myie Yvanovich, Steve Jelinek, and Associate member Ed Stienfeld

7:45 PM: Steve Jelinek (Chair) opened the meeting

Building Department – Water Treatment System

Craig Martin, Building inspector provided details on the request for and additional \$58,000 to complete the work on a water treatment system for the Town Buildings

- The system is a DEP requirement with an installation deadline of
- Only one response to RFP for work. Price was \$185,886; the project was rebid resulting in a bid for \$176,527
- An agreement was signed the project is underway
- Project is driven by DEP deadlines
- Town Meeting approved \$129,000/\$58,000 is required to complete work
- Non-compliance with DEP deadline would result in fines of up to \$1000/day

Planning Board – Lower Village Project

Karen Kelliher and Lori Clark

Request for up to \$125,000 for final design and construction plans for the lower village

- Plans to include drainage and curb cut details
- Goal is to have a comprehensive plan in place for Lower Village
 - Expect development will pick up once water issues are resolved
 - Water issue is going before state legislature to resolve question on allowing a well to be placed on conservation land. Outcome “looks promising”
- Completion of plans to be shovel ready and eligible for State grants that would be used to offset construction costs
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There was a brief conversation on the warrant put forth by the Cemetery Department as to whether it falls under the Capital Planning umbrella since the expenditure will not have tax implications. The conclusion was that the Committee should review the request. A meeting will be scheduled.

9:00 PM A motion was made by Charlie Kern to adjourn the meeting; Ross Perry seconded the motion. The motion was unanimously approved.

Respectfully submitted,

Myie Yvanovich